

## **DIRECTOR TREASURER**

The Lake Country Art Gallery is seeking a Director Treasurer to oversee and support the Art Gallery's financial objectives. Serving as a Director is a rewarding experience and a wonderful opportunity to meet new people and to contribute to the arts culture of Lake Country!

**The Organization:** The Lake Country Public Art Gallery was established in 2010 and operates as a not-for-profit and charitable institution. We are dedicated to serving the community of Lake Country and beyond by providing excellent exhibitions and engaging programs for a range of audiences and interests.

The Board of Directors meets monthly to govern and oversee the operations of the Lake Country Art Gallery. The Director Treasurer is a key member of the Board.

### **The Director Treasurer's Role:**

- To serve as a member of a collegial and effective team of staff and volunteers that is committed to supporting artists and engaging the public in meaningful arts experiences.
- To work closely with our bookkeeper/ accountant to ensure clear and timely communication between accounting functions and the Board of Directors.
- Support the Executive Director with annual budgets and annual AGM budget presentations.
- To participate fully in Board decision making.
- To participate in professional development events.

### **Qualifications:**

- Previous experience as a Director of Treasury or similar role.
- Strong analytical skills and accounting knowledge.
- Excellent organizational skills regarding documentation and file or record-keeping.
- An understanding of our community and a passion for our cause.
- An awareness of not-for-profit organizations.
- Willingness to work collaboratively within a team.

### **How to Apply:**

Please send a letter or email indicating your interest and general skills to:

[manager@lakecountryartgallery.ca](mailto:manager@lakecountryartgallery.ca)

Inquiries, please contact Executive Director Petrina McNeill

The Lake Country Art Gallery is committed to diversity and welcomes applications from all individuals.